

MINUTES
NORTH IOWA AREA COMMUNITY COLLEGE BOARD OF DIRECTORS
Regular Board Meeting | January 16, 2025

HELD: 6:00 p.m. NIACC Campus – Pierce Administration Building – Room 100 – 500 College Drive
Mason City, Iowa

1.0 Preliminary/Information Items

A. Call to Order and Declaration of Quorum – President Rottinghaus called the meeting to order at 6:02 p.m. A quorum was declared with the following persons in attendance.

MEMBERS PRESENT:

- 1 - David Steffens, Jr., Lake Mills
- 2 - Cathy Rottinghaus, Charles City
- 3 – David Moore, Clear Lake
- 4 - John Rowe, Mason City
- 5 - Doug Krabbe, Osage
- 6 – Andy Julseth, Northwood
- 7 – Stephanie Nettleton, Mason City
- 8 – Debra Hill, Garner
- 9 – Nicki Prantner, Hampton

MEMBERS ABSENT:

EXECUTIVE OFFICER: Joel Pedersen

BOARD SECRETARY: Mindy Eastman

RECORDING SECRETARY: Abby Donald

VISITORS: ♦ Dr. Laurel Klinkenberg, VP of Academic Affairs and Student Learning

B. Additions to the Agenda and Adoption of the Agenda - A motion was made by Director Prantner and seconded by Director Julseth to adopt the agenda. Ayes – all. Motion carried.

2.0 Board Items

A. Community Colleges for Iowa Update – ♦ Director Hill reported that she attended a Zoom meeting this week. ♦ The retaining wall at the offices has been completed. ♦ There has been discussion of one more increase in dues and then holding steady afterward. ♦ reminded everyone to sign up for Quorum Grassroots Advocacy.

B. Legislative Update - ♦ President Pedersen reported on the following: ♦ discussed Governor Reynold’s condition of the state address ♦ will share more about the governor’s budget proposal in the Friday letter.

C. Board Member Forum – ♦ Director Hill reported that a young lady from her district signed with NIACC, which was included on her local paper's front page. ♦ Director Prantner reported that she had a student come to share her acceptance letter to NIACC with her.

D. Agenda Items for February Board Meeting – No agenda items were requested.

3. CONSENT AGENDA—President Rottinghaus asked if anyone would like to discuss or remove items from the Consent Agenda. Director Steffens made a motion, seconded by Director Krabbe, to approve the Consent Agenda. Ayes-all. The motion carried.

A. Approval of Minutes

- I. Workshop Meeting Minutes and Regular Meeting Minutes – December 19, 2024

B. Financial Report and Actions

- I. Bills for December 2024 and Budget Statements through December 31, 2024 – Director Julseth reviewed the bills this month and found them to be in order.
- II. Second Quarter Investment Report

C. Personnel Items – The personnel recommendations were included in the Board packet.

- I. Retirements, Resignations, Terminations | Authorizations | Appointments | Other

D. Action Items

- I. Addendum to the Contract for Educational Services for Concurrent Enrollment Career Link Program
 - a. Central Springs Community School District

4.0 Action Items

A. Request for Approval to Seek Bids and Set a Public Hearing for the Franklin County Career Center -

A memorandum from Mindy Eastman was included in the Board book requesting approval to seek bids and set a public hearing for the Franklin County Career Center in Hampton on February 20, 2025. This request was approved at the September, October, November, and December Board meetings. Still, due to additional requirements related to the federal EDA grant, a public hearing notice has not been made, and bids have not been sought. A motion was made by Director Prantner and seconded by Director Nettleton for approval. Ayes – all. Motion carried.

B. Request for Approval of the Aviation Professional Pilot Program – A memorandum from Dr. Laurel Klinkenberg was included in the Board packet requesting approval to offer an A.A.S. degree in Aviation Professional Pilot. The intent is for students to be able to enroll in the program beginning Fall 2025.

This program will be offered in collaboration with North Iowa Air Service and Mason City Municipal Airport. A motion was made by Director Steffens and seconded by Director Nettleton to approve the request for approval of the aviation professional pilot program. Ayes – all. Motion carried.

C. Request for Approval of Associate of Applied Science in Agriculture and Diplomas in Agronomy, Animal Science, and Agriculture – A memorandum from Dr. Laurel Klinkenberg was included in the Board packet requesting approval to offer an A.A.S. degree in Agriculture and diplomas in Agronomy, Animal Science, and Agriculture. The intent is for students to be able to enroll in the program beginning Fall 2025. A motion was made by Director Krabbe and seconded by Director Rowe to approve the request for approval of the A.A.S. in Agriculture and diplomas in Agronomy, Animal Science, and Agriculture. Ayes – all. Motion carried.

5.0 Additions to the Agenda – There were no additions to the agenda.

6.0 President's Report – President Pedersen reported on the following ♦ Spring Enrollment is currently up around 7% from last Spring. President Pedersen believes that CCTCs should help continue this trend. ♦ A second public speaking class was opened at Mason City High School with 20 students. ♦ We are researching innovative ideas to increase collaboration with Mercy for our nursing program ♦ The work on the atrium walls and ceiling is almost complete. There will be artwork and branding installed as well. ♦ The McCallister Hall nursing and IT remodel is nearly complete, and we will tour it during our spring retreat.

7.0 Adjournment—Director Julseth made a motion, seconded by Director Rowe, to adjourn the meeting. Ayes-all. The motion was carried. The meeting adjourned at 6:21 p.m.

Respectfully submitted,

Cathy Rottinghaus, President
NIACC Board of Directors

Mindy Eastman, Secretary
NIACC Board of Directors