

MINUTES
NORTH IOWA AREA COMMUNITY COLLEGE BOARD OF DIRECTORS
Regular Board Meeting | April 18, 2024

HELD: 7:00 p.m. NIACC Campus – Pierce Administration Building– Room 100 – 500 College Drive – Mason City, Iowa

1.0 Preliminary/Information Items

A. Call to Order and Declaration of Quorum – President Rottinghaus called the meeting to order at 7:04 p.m. A quorum was declared with the following persons in attendance.

MEMBERS PRESENT: 1 - David Steffens, Jr., Lake Mills
 2 - Cathy Rottinghaus, Charles City
 3 – David Moore, Clear Lake
 5 - Doug Krabbe, Osage
 6 – Andy Julseth, Northwood
 7 – Stephanie Nettleton, Mason City
 8 – Debra Hill, Garner
 9 – Nicki Prantner, Hampton

MEMBERS ABSENT: 4 - John Rowe, Mason City

EXECUTIVE OFFICER: Dr. Steven Schulz

BOARD SECRETARY: Mindy Eastman

RECORDING SECRETARY: Abby Donald

VISITORS: ♦ Dr. Laurel Klinkenberg, VP of Academic Affairs and Student Learning
 ♦ Dr. Shelly Schmit, VP of Institutional Effectiveness and Organizational Development
 ♦ Patti Hanson, Dean of Continuing Education and Director of Economic Development
 ♦ Dr. Rachel McGuire, VP of Student Development & Success
 ♦ Joel Everist, Vocal Music Instructor

B. Additions to the Agenda and Adoption of the Agenda - A motion was made by Director Nettleton and seconded by Director Prantner to adopt the agenda. Ayes – all. Motion carried.

2.0 Board Items

A. Community Colleges for Iowa Report Update – ♦ Debra reported that the House proposed \$8 million in new state general aid. There are also proposed changes to DEI that may impact community colleges. Community Colleges for Iowa have several posts promoting students' success using the last-dollar scholar program on social media accounts. They are working to finalize construction plans for their building. Debra will meet with the group next week in Des Moines.

B. Legislative Report ♦ Steve reported that state general aid conversations are ongoing and expects the legislative session to end on Saturday.

C. Reminder: NIACC Commencement May 5, 2023 – Dr. Schulz reminded Board members of the NIACC commencement ceremonies on May 3, 2024. There are three ceremonies at 1:00, 3:00 & 5:00 p.m., and instructions for Board members will be forthcoming.

C. Board Member Forum—Director Hill reported that her local paper published a picture and article on Joel Pedersen. Director Rottinghaus thanked Dave for leading the search committee and Abby for her work.

D. Agenda Items for May Board Meeting – No agenda items were requested.

3. CONSENT AGENDA – President Rottinghaus asked if anyone would like to discuss or remove items from the Consent Agenda. A motion was made by Director Steffens and seconded by Director Julseth to approve the Consent Agenda. Ayes-all. Motion carried.

A. Approval of Minutes

- I. Special Board Meeting Minutes – March 7, 2024
- II. Special Board Meeting Minutes – March 18, 2024
- III. Special Board Meeting Minutes – March 19, 2024
- IV. Special Board Meeting Minutes – March 20, 2024
- V. Workshop Meeting Minutes and Regular Meeting Minutes – March 21, 2024
- VI. Special Board Meeting Minutes – March 25, 2024
- VII. Special Board Meeting Minutes – March 27, 2024
- VIII. Special Board Meeting Minutes – April 4, 2024
- IX. Special Board Meeting Minutes – April 11, 2024

B. Financial Report and Actions

- I. Bills for March 2024 and Budget Statements through March 31, 2024 – Director Steffens reviewed the bills this month and found them to be in order.

- II. Third Quarter Investment Report

C. Personnel Items – The personnel recommendations were included in the Board packet.

- I. Retirements, Resignations, Terminations, Authorizations, Appointments, Other

4.0 Action Items

A. Request for Approval of FY24 Major Purchase Request – A memorandum from Mindy Eastman was included in the Board book requesting approval of the FY24 Major Purchase Request. The items included the following:

- Rooftop HVAC Unit for Pierce Administration Building - \$17,376.00
- Loudspeakers in the Auditorium - \$200,000.00
- Laundry Room Glass Protection - \$12,750.00

A motion was made by Director Krabbe and seconded by Director Hill regarding the FY2024 Major Purchase Request. Ayes-all. Motion Carried.

B. Request for Approval of the Electric Vehicle Technician Program as an Accelerated Career

Education (ACE) Program- A memorandum from Patti Hanson was included in the board book requesting approval for the Electric Vehicle Technician Program as an Accelerated Career Education Program. A motion was made by Director Steffens and seconded by Director Prantner to approve the Electric Vehicle Technician Program as an Accelerated Career Education Program.

5.0 Additions to the Agenda – There were no additions to the agenda.

6.0 President’s Report – Dr. Schulz shared the following: ♦ A thank you to everyone for their time today. ♦ May 10 at 10:30 a.m. is the Charles City Center ribbon cutting. An official invitation will follow. ♦ HLC appreciation tomorrow from 11:30 a.m. – 1:00 p.m. ♦ A video of NIACC student Kason Judisch was shared with the Board.

7.0 Adjournment - A motion was made by Director Julseth and seconded by Director Steffens to adjourn the meeting. Ayes-all. Motion carried. The meeting adjourned at 7:28 p.m.

Respectfully submitted,

Cathy Rottinghaus., President
NIACC Board of Directors

Mindy Eastman, Secretary
NIACC Board of Directors